

Enterprise iLembe is the Economic Development Agency of the iLembe District Municipality, responsible for Trade & Investment Promotion and Local Economic Development for the Region Enterprise iLembe seeks to fill the position and accordingly invites suitably qualified and experienced applications for the position below:

INTERNSHIP PROGRAMME: FINANCE INTERN
DURATION: 12 MONTHS
STIPEND: R 9 043.21

Enterprise iLembe seeks to fill the position and accordingly invites suitably qualified passionate and dynamic Finance Graduate to join our team in the Finance Department. This internship provides an exciting opportunity for enthusiastic individuals to gain valuable, hands-on experience in the field of Finance.

Qualification Knowledge, Skills and Attributes:

- Graduates with a minimum of a 3 - year degree / diploma in Financial Management with (Economics, Accounting, SCM or Finance) as major subjects.
- Proficiency in Microsoft Excel and other financial tools.
- Multi-talented individuals who is also a team player.
- Excellent communication and Report writing skills.
- Eagerness to learn and adapt in a professional environment.
- Good knowledge and use of ICT software, particularly Microsoft Word and Excel

The internship will comprise, of inter alia:

- Assist with financial data entry and analysis.
- Support the preparation of financial reports and statements.
- Participate in budgeting and forecasting activities.
- Collaborate with the finance team on various projects.
- Governance, professional ethics and values
- Assist with debtors and credit management, as well as payroll processes.
- Support expenditure and revenue management, along with SCM (Supply Chain Management) activities.
- Gain exposure to financial systems and processes.

Enterprise iLembe subscribes to the principles of equal employment opportunities as contemplated in the Employment Equity Act: 55 of 1998. Please forward your applications together with a detailed CV, cover letter and academic transcripts. for the attention of H.R; email recruitment@enterpriseilembe.co.za - Please use "Finance Intern – [Your Name]" as the subject line.

The closing date for submissions is 04th April 2025 @ 12:00 pm, If you do not hear from us within (2) weeks of closing date, please consider your application as unsuccessful.

Kick-start your career with Enterprise iLembe! Gain valuable experience while contributing to impactful community initiatives.

Enterprise iLembe is an equal opportunity employer. Only shortlisted candidates will be contacted.



Chief Executive Officer
Mr. A.S Mazibuko